

## POSITION DESCRIPTION

Environmental Enforcement Specialist – Senior

Page 2

### **POSITION SUMMARY:**

This is environmental enforcement, remediation, investigation and compliance work for a wide variety of agrichemical programs. The position represents the department in a multi-district region of the state. The position is responsible for providing field oversight for environmental investigations, remediation and compliance activities related to the use and handling, storage, and manufacturing of pesticides, fertilizers, and commercial feed. The position will coordinate these activities with the bureau's engineers and hydrogeologists.

The position is responsible for investigation and compliance involving use or suspected misuse of pesticides. This position investigates to determine the causes of sudden animal illness or death as part of the department's toxic response team. The position is responsible for compliance case activities including preparation of legal case documents related to filing of civil or criminal actions in circuit court.

Additional responsibilities include enforcement of both state and federal laws and regulations related to pesticides, medicated feeds, fertilizers and related agricultural products.

Position is responsible for encouraging and promoting voluntary compliance with program laws, and for investigation and subsequent enforcement of violations of those laws. The position has broad field enforcement powers to correct situations to protect the environment, animals, humans and the human food chain. The position is further responsible for conducting formal compliance conferences with alleged violators. Work is performed under the general supervision of an Environmental Enforcement Supervisor.

### **GOAL AND WORKER ACTIVITIES:**

- 45%    **GOAL A:**        Provision of remediation case oversight including investigation and enforcement of state and federal regulations related to preventing or remediating environmental contamination due to the storage, use, disposal or other discharge of agrichemicals.
- A.1    Respond to spills and other suspected releases of agrichemicals into the environment. Determine what site assessment procedures are appropriate to document potential problems.
  - A.2    Cooperate with the Department of Natural Resources (DNR) and DATCP groundwater staff in conducting investigations to determine the cause or sources of pesticide contamination of potable water supplies.
  - A.3    Review and interpret results of environmental samples, taken by department, DNR or facility staff or consultants, negotiate with DNR staff on prioritizing sites for further enforcement action.
  - A.4    Prepare remediation strategies for routine sites, and review recommendations of environmental consultants at severely contaminated sites. Conduct on-site reviews to assure timely implementation of investigation and clean up strategies.
  - A.5    Issue permits for the land application of contaminated soil or water.
  - A.6    Represent the department in negotiations with facility managers and consultants regarding site specific investigation and remediation issues.

## POSITION DESCRIPTION

Environmental Enforcement Specialist – Senior

Page 3

- A.7 Provide direction to agrichemical specialists or lower level environmental enforcement specialists in conducting preliminary pesticide mixing loading site investigations as needed, and determine if environmental remediation is necessary.
  - A.8 Prepare administrative complaints for action before the department and civil or criminal complaints for prosecution in circuit court for cases involving environmental damage resulting from spills or improper handling of agrichemicals.
  - A.9 Present cases to county district attorneys for enforcement, present testimony in department initiated court or administrative proceedings or as an expert in private litigation.
- 40% GOAL B: Enforcement of state and federal regulations related to the manufacture, packaging, labeling, distribution, handling, use and disposal of pesticides.
- B.1 Investigate alleged violations of pesticide laws or label provisions involving applications or distribution of pesticides, which could impact humans, animals or the environment.
  - B.2 Prepare administrative complaints for revocation or modification of licenses for businesses and individuals based on investigations conducted personally or by other staff for hearing before the department.
  - B.3 Prepare civil or criminal complaints for cases involving pesticide misuse, consult with supervisor and the section chief on case disposition and present cases to district attorneys for prosecution.
  - B.4 Represent the department at formal and informal training sessions to provide information on the requirements of state and federal law.
  - B.5 Inspect pesticide producing and marketplace establishments to determine compliance with the requirements of the federal insecticide, fungicide and rodenticide act and state law.
  - B.6 Inspect pesticide bulk storage facilities to determine compliance with state requirements.
- 15% GOAL C: Enforcement of state and federal regulations dealing with feed, fertilizer, and other regulated non-pesticidal agrichemicals.
- C.1 Investigate alleged adulteration, misbranding or other violations of state laws or regulations involving feed, fertilizer, soil and plant additives, or seed.
  - C.2 Serve as an investigator for the department's toxic response team into the cause of sudden animal illness or death.
  - C.3 Consult with program specialists in the evaluation of feed and fertilizer blenders and manufacturers and establish enforcement priorities for sampling and inspection.

## POSITION DESCRIPTION

Environmental Enforcement Specialist – Senior

Page 4

- C.4 Review proposed compliance actions with the supervisor, program specialists and legal staff to suggest courses of action to secure compliance.
- C.5 Conduct formal compliance conferences with regulated facilities to negotiate and secure agreements for voluntary assurances.
- C.6 Inspect manufacturers, blenders, and labelers of feed, fertilizers, and soil & plant additives, for compliance with the provisions of state and federal law. Sample products to assure that products are in conformance with label guarantees.
- C.7 Inspect bulk storage facilities to determine compliance with state law.
- C.8 Represent the department at formal and informal training sessions, meetings and conferences to provide information on the requirements of state and federal law.

### **KNOWLEDGE AND SKILLS REQUIRED BY THIS POSITION:**

- A. Considerable knowledge of environmental investigation and sampling, reporting methods, techniques and procedures.
- B. Considerable knowledge of applicable state and federal laws, regulations and recognized standards governing the production, packaging, labeling, advertising, distribution, sale and use of regulated products.
- C. Considerable knowledge in the assessment of environmental contamination and the remediation methods available for mitigating contamination.
- D. Considerable knowledge related to the chemicals regulated in relation to their potential for environmental contamination.
- E. Extensive knowledge of the hazards associated with pesticides and other toxic materials and in the proper selection, use and maintenance of personal protective equipment.
- F. Considerable knowledge of the basic principles of agricultural and nonagricultural practices as they relate to laws enforced and products regulated.
- G. Considerable knowledge of the principles and techniques of written and verbal communication including risk communication and how to apply them efficiently and effectively.
- H. Considerable knowledge in use of conflict resolution techniques and verbal communication principles used to resolve conflicts.
- I. Considerable knowledge of investigative methods, and procedures such as interviewing witnesses, collecting evidence and documenting violations.
- J. Working knowledge of personal computer use and computer applications for data management.

## POSITION DESCRIPTION

Environmental Enforcement Specialist – Senior

Page 5

### **SPECIAL REQUIREMENTS:**

- A valid driver's license and the ability/authorization to drive a state vehicle is required as a condition of employment.
- Employee must possess physical abilities to climb and work at elevated heights such as on railroad cars, semi-trailers, or storage tanks.
- Ability to occasionally lift objects weighing up to 50-75 pounds.

### **WORKING ENVIRONMENT:**

- Employee may be exposed to dust and other air particles while carrying out job responsibilities.